



**FORT ATKINSON HISTORIC PRESERVATION COMMISSION MEETING
DWIGHT FOSTER LIBRARY, SECOND FLOOR MEETING ROOM
209 MERCHANTS AVENUE, FORT ATKINSON, WISCONSIN
OCTOBER 14, 2019 ~ 6:30 P.M.**

1. Call meeting to order at 6:34pm
2. Roll call: Julia Ince, Emily Yavuzcetin, Kirsten Winski, Roz Highfield, Chuck Washburn, and Steve Mode
3. Approval of minutes of September 9, 2019 meeting: Chuck approves, Kirsten seconds, motion passed.
4. Treasurer's report: Fort Foundation balance \$8420.99. City balance is \$1136.00.
5. Report on correspondences with commission: Merilee Lee asked Julia about unspent budget for year, Julia let her know we are working on how to spend it. Also, Merilee did an interview for Discover Wisconsin on the Water Tower. Tammy Doellstedt forwarded Wisconsin Association of Historic Preservation Commissions newsletter. Matt Trebatowski recommended the commission reach out to the Rotary Club about the cleaning of Vet graves.
4. Unfinished Business
 - a. Water Tower Report: 37 visitors at the tower on October 5th with a donation of \$34. Phil Niemeyer and Sarah Cassidy were the docents. October 7th Tower had 27 St Paul's scouts and 2 docents. Tammy Doellstedt and Roz Highfield. Tower will have one more tour the following weekend, a FAHS class reunion of 1969.
 - b. Website and Facebook Updates: No updates to report.
5. New Business
 - a. Project Working with City Cemeteries to Clean Vet's Graves: Kirsten will meet with Cemetery president, Brad Wilcox, to learn how to clean the graves. Cemetery is cleaning brush and trees. Also, Kirsten will help clean the statue in the cemetery. Kirsten is working with Merilee and Brad on how to hold an event.
 - b. Sponsoring Fort Community Band Concert: Commission will need to decide what we would like to raise money for and what we will serve. Commission will add this to a winter agenda.

- c. Historic District Banners: Emily created a sample for banners, commission agreed that a simple design is best. Julia worked with some possible images for the banner. Commission discussed where we would like to see the banners placed. Emily will reach out to Rudy Bushcott and find out what we need to do to get the ball rolling. Julia met with Chamber about a poster that people could buy or we could give to people that are new to town.
- d. Certificates of Appreciation – to people who have maintained a historic structure: Chuck would like to see a certificate for the gentleman that built the fort structures and is restoring the cannons.
- e. Projects to Complete by End of 2019: banners, brackets, certificates, frames.

6. Miscellaneous: Steve Mode from Jefferson Co Historic Preservation spoke to how we can work with other commissions to bounce ideas off of each other. He is working on an interactive map that a person can click on and receive information on that landmark or building, much like the commission is planning to add to fortpreserves.org in the future.

a. Next Meeting – Monday November 11, 2019, 6:30pm

7. Adjournment at 7:56pm

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.