



**FORT ATKINSON HISTORIC PRESERVATION COMMISSION MEETING
DWIGHT FOSTER LIBRARY, SECOND FLOOR MEETING ROOM
209 MERCHANTS AVENUE, FORT ATKINSON, WISCONSIN
SEPTEMBER 9, 2019 ~ 6:30 P.M.**

1. Call meeting to order at 6:34pm by Julia, Emily seconds
2. Roll call: Julia Ince, Emily Yavuzcetin, Kirsten Winski, Chuck Washburn, Roz Highfield
3. Approval of minutes of August 12, 2019 meeting: Chuck moves to approve, Kirsten seconds
4. Treasurer's report – City Balance \$1136.00, Fort Community Foundation balance \$8389.15. Commission discussed how to use the city balance by the end of the year. It was discussed that the money could be used for banners to flank the historic districts, banner for events, ice cream social items, ect. Julia will contact Andy Selle to start the discussion to see if we can order some supplies for banners by the end of the year.
5. Report on correspondences with commission – A couple members of the commission have experienced a payment scam via email, money will always be voted on at a monthly meeting. Citizen was concerned, and spoke with Julia, that the municipal building was no longer being lit.
4. Unfinished Business
 - a. Water Tower Report – Per email from Tammy Doellsteadt: “The water tower report for September 7 was donations of \$32 and 24 visitors. The tour guides were Steve Tesmer and Sarah Cassidy. We have two more tours scheduled one on October 12 for a class reunion and our typical one the first Saturday in October”
 - b. Website and Facebook Updates - Kirsten made some grammar and typo fixes but nothing major was changed on the website.
 - c. Downtown Historic District and Fort City Zoning Code Rewrite – no news to report
5. New Business
 - a. Participating in Main Street America Program – Emily thinks joining this may be above the responsibilities of the commission. The city may want to look into joining if interested.
 - b. Report on our commission files at Hoard Historical Museum – nothing new to report.

- c. Project Working with city cemeteries to clean vet's graves – Kirsten reached out to Brad Wilcox and he is working on understanding the proper way to clean the headstones. Kirsten will continue to work with him to organize a day hosted by the commission.
- d. Finding new water tower volunteers – Tammy is happy to continue to help with finding volunteers and arranging tours. Julia will also reach out the museum to see if they have any volunteers
- e. Sponsoring Fort Community Band Concert – they will contact Roz in January with a list of dates to select.
- f. Certificates of appreciation to people who have maintained a historic structure – Julia spoke with the commission about recognizing St. Paul's recent improvements to stained glass and exterior refresh.

6. Miscellaneous

- a. Next Meeting – Monday October 14, 2019, 6:30pm

7. Adjournment – 7:36pm

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.