



Minutes

FORT ATKINSON HISTORIC PRESERVATION COMMISSION MEETING AUGUST 10, 2020 ~ 6:30 P.M.

ZOOM MEETING

ZOOM LINK – <https://us02web.zoom.us/j/85444823164>

ZOOM Meeting ID: 854 4482 3164

1. Call meeting to order - Julia called to order 6:30 via zoom, Roz 2nd
2. Roll call, Julia Ince, Roz Highfield, Kirsten Winski - it was decided that Kirsten would be interim secretary and that we would offer the position for consideration and a vote when the two vacancies are filled.
3. Approval of minutes of March 9, 2020 meeting Roz approved, Julia 2nd
4. Treasurer's report Roz reported Foundation \$8632.73 and Ledger \$1136 (same as last meeting), copies of all reports are saved in Google Drive account, that is shared with all members of the commission. The PO Box has been paid for annually 5/31/2020 by Roz \$64.00
5. Report on correspondences with commission - mailbox has been checked by Julia and Roz. No correspondence. There has been various conversations that have happened connected to projects we are each working on, those correspondence are notated with each respective section.
4. Ongoing and Unfinished Business
 - a. Water Tower Report - Tammy Doelstadt reached out to Julia and Kirsten that all Water Tower tours are to be cancelled through 2020 and will be reviewed again in spring 2021. The safety of the volunteers was the primary reason for this decision. The website has already been updated with this change
 - b. Website and Facebook Updates - there were a series of small website updates that have happened as necessary. The suspension of meetings was listed and now the move to Zoom is also indicated on the website with the invitation to contact Julia via

email should anyone wish to attend a future zoom meeting or have something added to the agenda.

- c. Historic District Banner for Merchant Street District - Julia presented suggested final design that will be given to graphic designer for cleanup. It contains the image of the historic block of buildings of Main street and Roz and Kirsten suggested we keep that design and simply match the double line layout of the Merchants avenue banners. Julia's understanding is the Merchants Ave banners are completed (posts were delivered to the city earlier this year and will be put up on our request), Julia will follow up on the Merchants banners to see if anyone knows exactly where they are so they do not get lost with the city while waiting for Covid situation to allow them to be put up with some sort of ceremony. Roz has separate meeting tomorrow with Andy and Matt and she will ask if they know about the whereabouts of the banners from them.

5. New Business

- a. Commission 2020 Activities Cancelled Due to Covid-19: Sponsorship of City Band Concert, Block Party to Celebrate Banners, Cleaning Vet Graves at City Cemeteries Hoard Museum meeting with Merrilee Lee happened just after last meeting and the walking tour of Merchant's ave and the walking tour of the Evergreen Cemetery will both happen when Covid subsides. Merrilee is happy to put all of those presentations together for us and to conduct the tours - Future cemetery cleaning will take place, Evergreen was very happy that we were showing interest in their cemetery and preservation. Suggestion was made to raise funds for the horse soap that is necessary for cleaning certain stones when we do the Community Band fund raiser. Roz agreed to check with fundraiser in January to see if we can be rolled over to next year if/when the Community Band performs again.
- b. Maintaining a Public Presence During Covid 19 - Julia will talk to contacts at Union about future press releases and perhaps a "what we do" article. We will continue to give out recognition certificate to notable homes around town - specifically highlighting folks who upkeep the historic character of their home. Kirsten suggested we consider for a future project turning the paper walking tour brochure into an online app and request grant money in the upcoming years to do that project. The banners and posts for Main Street will take the 2021 budget. This idea will be considered further later.
- c. Two Commission Positions Vacant – Recruitment Julia will email Matt and Liz to see if those positions can be added to Help Wanted - also she will email Merrilee to see if it can be added to Hoard newsletter

6. Miscellaneous

a. Next Meeting – Monday September 14, 2020, 6:30pm

7. Adjournment - 7:20

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.