



**FORT ATKINSON HISTORIC PRESERVATION COMMISSION MEETING
DWIGHT FOSTER LIBRARY, SECOND FLOOR MEETING ROOM
209 MERCHANTS AVENUE, FORT ATKINSON, WISCONSIN
DECEMBER 9, 2019 ~ 6:30 P.M.**

1. Call meeting to order: 6:33pm
2. Roll call: Julia Ince, Emily Yavuzcetin, Kirsten Winski, Roz Highfield, Chuck Washburn
3. Approval of minutes of November 11, 2019 meeting: Chuck approves, Kirsten seconds, motion passed.
4. Treasurer's report: Water Tower Fund \$8478.76, City Balance will be \$0 after pole and bracket order is placed by Rudy Bushcott.
5. Report on correspondences with commission: Kirsten has been speaking with St Paul's and they are very honored to be recognized by the commission for their restoration work. Kirsten is also trying to gain access as an administrator for our Facebook page. The commission discussed possibly starting a new page. Julia: Vickie Steinke from FA class of 1969 would like to make a donation to the Water Tower, Julia will be meeting with them on December 10 at the tower for a photo op and to collect the monies. Julia also received a letter from the FCC indicating that US Cellular will be increasing the height of cell phone towers. The commission decided that it will not affect any type of historical site.
4. Unfinished Business
 - a. Water Tower Report: Tammy made a year-end report for the Water Tower (including dates, money, guides, visitors, ect).
 - b. Website and Facebook Updates: no new updates on Website, Facebook as noted above may need to be re-created if we cannot gain access as administrators.
 - c. Project Working with City Cemeteries to Clean Vet's Graves: Because of weather all events around cleaning will be pushed to spring.
 - d. Historic District Banners: poles will be installed in spring, Emily is working with the Chamber and their designer to have designs of banners and printing of them.
5. New Business

- a. Designs for Promotional Material: Julia came up with designs for promotional materials (note cards) that could be given with Chamber baskets.
 - b. New Commission Goals: 2020 banners/poles, speakers, recognition for local landmarks, more certificates of appreciation for local buildings doing improvements.
6. Miscellaneous
- a. Next Meeting – Monday January 13, 2020, 6:30pm
7. Adjournment: 7:43pm

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.