**HPC Meeting Minutes**

**January 8 th, 2018**

**Dwight Foster Library**

Meeting called to order on Monday, January 8, 2018 at 6:52 p.m., at the Dwight Foster Public Library by Commission President Tammy Doellstedt

Also present: Julia Chady, Julia Ince,

Absent:  Jim Jorgenson

**1. Approval of Dec minutes** motion to approve: Chady, Ince 2nd

**2. Treasurer’s Report  Tammy.**

 City of Fort Atkinson Account -

* -$49.07 for 2017
* $1,200.00 new budget for 2018
* $129.00 pending

 Fort Atkinson Community Foundation Account

* $7,3337.43 balance

 Motion to accept: Chady, 2nd Ince, All approved.

**Old Business**

**3. Water Tower -** closed for the winter. Installation of north storm windows is on list for the city to do. Retaining wall needs to be addressed.

**4. Website -** Nov and Dec 2017 minutes need to be upload to website. Website training needs to be completed. Chady will email Jen regarding training.

**5. HPC Files Tammy** - Tammy continues to work on them. This Friday Tammy will be working on them if anyone is available to help.

**6. Walking Tour Brochure updates -** Ince is waiting for semester to start to find a student to help with brochure. She is still working on typing the text. Pictures will be done by either Ince or student. Text will be emailed to commission members for approval. Can we get the original digital file? Did Opportunities print the brochures? If so, can we get the file so Ince does not have to continue to retype. Tammy will check with Opportunities. We would like more information on the owners of the homes added.

**7. District Banners -** Tammy spoke with Carrie from the Chamber. The banners will be more graphic using the city colors. First goal is Madison Ave. Our banners would be addressed in March.

**8. Possible buildings for Local Landmark Nomination -** we would like to get a Greek Revival listed. We looked at different properties listed in Jefferson County Planning Development from 1980. We discussed properties. Tammy will begin to draft a letter.

**9. Commission Vacancy -** Tammy’s term will end in May. If Chady moves her Seay will be vacant. We need to fill vacant seats.

**New Business**

We received the “Wisconsin Landmarks Newsletter”. We discussed the Historic Excellence Awards and other topics in the newsletter.

We waiting for our State to publish an updated tax credit brochure with information explaining new changes and how they will affect us.

Every few years the city has to review the ordinances. We need to review our verbiage to see if we need any changes to be made.

 **Adjournment: 7:47 p.m.**

**Next meeting:**

**Monday, February 12, 2018**

**6:30 Dwight Foster Library**