

April 17, 2017 Minutes

Fort Atkinson Historical Preservation Commission Meeting

Dwight Foster Library - Wisconsin Room

Meeting called to order on Monday, April 17 at 6:30 p.m., at Dwight Foster Public Library by Commission Co-President Tammy Doellstedt

Also present: Commission members: Jenni Landowski, Julia Chady, Vern Zech, Jim Jorgenson, visitor Julia Ince

Absent: none

AGENDA:

1. Approval of February Minutes – Minutes approved.
2. Treasurer's Report –
 - A. Premier Water Tower Fund - \$7043.56.
 - B. Preservation City Budget- \$1067

Old Business

3. Local Landmarks-
 - A. Water Tower
 - a. Tammy shared the scheduled dates with assigned tour guides and openings. Vern will try to make each date. Jim and Julia will choose times to be a guide.
 - b. Flyers announcing tour guides will be dropped off by Commission members to local businesses by May 1st. Vern will contact local media to ask for advertisement of the tours.
 - c. Spring cleaning – cleaning and painting landings, which are showing rust. The first tour is May 6th. Julia and Tammy will go at 9 a.m. prior to tours to clean/sweep and prepare for the tour. Painting of the landings: volunteer Phil Niemeyer can assist. This is tentatively scheduled for Saturday, May 6th at 12:30 p.m. after the tours.
4. Website/social media
 - a. The website format is not mobile friendly. The website could be upgraded, estimated cost of \$500. Jenni will talk to her husband about providing a formal quote for the work, so that Commission members can review/discuss with the City. Vern and Julia will meet with Jenni to transition website management.
 - b. Vern will pick up some brochures at the museum and will take them to a few local businesses.
 - c. Social media – Facebook page – no new postings in the past month, but there are still people visiting the page. Motion to spend \$20 to boost the page. Motion carried. Julia might also do a live feed on the first tour date.
5. Theater case poster
 - A. Julia spoke with Rudy Bushcott. The City will be repairing/replacing the lights in the cases. Julia will contact him again to confirm schedule. A temporary poster will be placed in the case until they are complete.

- B. Tammy will send the Chamber tour dates to add to the scrolling sign on Main/Madison Ave. Julia will add the information on the Facebook page.
6. Fort Atkinson Club nomination for Local Landmark status
- A. Tammy received the application from Renae Mitchell. The FAC already received State and National Landmark status. The Commission reviewed the application. Motion to nominate as Local Landmark. Motion carried. A public hearing conducted by the Commission will be scheduled and held per 42-38 Procedures from the Code of Ordinances. Notification of residents within 200 feet of the property will be notified within 10 days prior to the hearing. Tammy will speak with the City to schedule and notify residents.

New Business:

7. Commission member replacement
- a. Julia Ince has submitted an application to serve.
8. New Commission Secretary
- a. Secretary will be selected in May.
9. Clio app – Julia saw a television show that highlighted the app. It locates local historic spots based on your location. There is a way to add to the app. This will be revisited next month.
10. An intern from UW Whitewater is working part time for school credit. She will be helping for about 20 hours for the Commission. She could help add to the Clio app. Tammy thought she could help create a brochure to help educate the public about the role of the Commission.

Adjournment Motion to adjourn. Motion carried. Meeting adjourned at 7:59 p.m.

Next meeting: Monday, May 8th, at 6:30 p.m. the Dwight Foster Public Library.

Minutes submitted by Jenni Landowski.

5/2/17