

Fort Atkinson Historical Preservation Commission Meeting

Tuesday, March 6, 2012 4:30 p.m.

Hoard Historical Museum

Present: Tammy Doellstedt, Greg Greenhalgh, Greg Idzikowski, Jill Kessenich, Jan Kraus

Guests: Kori Oberle-Hoard Museum

Agenda:

1. Approval of February Minutes. Minutes accepted as written.

2. Treasurer's Report— Current balance is \$1442. Includes carry over of \$326 and 2012 allotment of \$1200. February invoices paid to Oakhill Web Design of \$84 for web hosting (\$60) and two domain registrations. (\$12 each). Doellstedt will check on the need for registering two domain names.

Old Business—

3. Landmarks

A. 1901 Water Tower

1. Costs for Repairs

A series of emails have been submitted from Fran Reible dated in Feb and March of 2012 with additional request for payments from Daniels Construction and the stair fabricator. Greenhalgh, Roger Sherman, Architect Peter Rott and City engineer Jeff Woods are working together to come up with a compromise solution.

One scenario leaves the Water Tower fund \$391.99 in the negative if proposals of Feb 15, 2012 email are paid. (Series of emails are included in the 2012 Minutes notebook. Some issues had been brought up in September of 2011.)

The HPC Commission was disappointed with this news, as they had been working with the understanding that there was an excess of between and \$6,000-8,000 left in the Fort Community Foundation funds depending on which invoices were to be approved. A negative fund balance will not allow the commission to move forward with plans for a kiosk, educational signage and materials. Kraus, Betty Meier, and Joan Jones had meet recently and selected photos for enlargement for display at the tower. Their decisions will be put on hold until the funding issue is resolved.

Motion brought by Kessenich to inform Jeff Woods that the HPC will offer to pay up to \$325 (rollover funds from 2011) towards the final payment of Phase II Water Tower renovation invoices if we can resolve this matter at this time, and with the understanding that there are no more forthcoming bills.

Motion Seconded by Idzikowski, carried unanimously.

Greenhalgh will follow up with this agenda item.

2. Ehinger Memorial

Motion by Kessenich to approve purchasing three 4-foot benches from Stanley Industries with \$ 3,000 in designated Lue Ehinger Memorial funds. Motion seconded by Kraus, carried unanimously.

If there are additional funds needed for shipping or installation, Greenhalgh will donate the funds. He has agreed to accept shipment to his business, CA Systems if needed, and will donate the labor to assemble and install the benches. The Commission thanks Mr. Greenhalgh for the generous gift. Kessenich has been in contact with the daughters of Ms. Ehinger, and they have approved the style of the benches. Kessenich will work with the family for possible signage on the benches. She will also talk with city officials about install, shipping details, release of funds etc. Commission thanks Kessenich for her involvement with the family on seeing this project move forward.

3. Donor Open House

Doellstedt brought motion to proceed with Donor Open House plans, for Saturday May 5th 2012 from Noon-4:00 p.m., with a program and remarks at 2:00 p.m. Additional guided Donor tours will be held Sunday, May 6th from 1:00-3:00 p.m. Open House/tours for the general public will be held on Wednesday, July 4th from Noon-4:00 p.m. Second by Kessenich, motion carried unanimously.

There will be an invitation mailing party at the Doellstedts on Sunday, March 25th at 1:00 p.m. Doellstedt will send a "save the date" email to some guests and city officials. Invitations will be printed by the commission using inventory of letterhead and envelopes to save costs. First class mailing will cost approximately \$125. Commission voted earlier to spend up to \$400 on Donor Open House.

4. Info for Kiosk

Kessenich brought some design proposals for kiosks, but due to agenda item 3A-1 Cost of repairs, there are no funds to pursue an outdoor kiosk at this time. Placement of benches will take into consideration the future placement of a kiosk. Discussion of placement of 2 bronze landmark signs, Kessenich and Doellstedt will meet at tower on March 7 to visualize possible placement. No action taken.

B. Water Works #2 –Scott Lastusky informed commission of a minor window-flashing repair that needed to be made. It is being addressed with the contractor, Baker Glass.

C. Mason's Building/Fort Atkinson Club-Kessenich reported that the

project received a \$5,000 building envelope study grant from the National Trust for Historic Preservation. This HPC will be the receiving agent/fiscal sponsor for these funds, since the Rock River Heritage group has not received their non-profit status. Architect Charles Quaglina and Facility Engineering will do the study, which is expected to begin this month.

D. Other Landmarks-Tabled/No discussion.

4. Website—The Commission gratefully accepts the offer of Steve Tesmer of Tall Guy Productions to donate one hour of website maintenance/consulting per month. He will send an invoice showing amount of time donated for this pro-bono work. He has already spent 2 hours moving the web site to the new WordPress platform. His normal rate is \$75/hour. For larger projects Tesmer will submit an estimate on a case-by-case basis. Doellstedt will send a formal thank you on behalf of the Commission.

5. Farmer's Market Presence—Idzikowski will contact Market Manager Cynthia Holt to reserve a table for the June market. This will be used to promote the July 4th Open House for the Water Tower. No plans to staff the May market at this time.

6. Preservation Leadership Training--Tabled until further notice. Remove from Agenda.

7. New Business

A. April will be Greenhalgh's last meeting, as his term expires. Candidates are needed, feel free to bring names to this committee.

B. Kori Oberle noted that the Hoard Museum would be the site of the Wisconsin State Historical Society and Wisconsin Council for Local History Southeastern Regional Conference on Friday, July 27, 2012. The museum will focus on the Mounds culture in this area. Oberle asked if the commission members would be willing to 'Host' one of the scheduled coffee breaks. Would interact with visitors and promote the walking tour brochure. Conference registration fees will pick up and fund the cost of the break. The day includes local tours from 2-4 p.m. Commission will take action on this at the next meeting, but all agreed this would be a great opportunity.

8. Adjournment at 6:15 p.m.

Next meeting: Tuesday, April 3, 2012 at 4:30 p.m. at the Hoard Historical Museum.