

Fort Atkinson Historical Preservation Commission Meeting
Tuesday February 1, 2011 4:30 PM
Hoard Historical Museum

Meeting called to order at 4:30 p.m. by Co-President Greg Greenhalgh.
All Members present: Tammy Doellstedt, Greg Idzikowski, Jill Kessenich, and
Jan Kraus
Guests: Jeff Woods, City of Fort Atkinson Engineer

1. Approval of January minutes- Motion brought to accept December Minutes with following changes brought by Kessenich. Seconded by Kraus.

Section 7-Landmarks: Replace following wording. - The city has \$20,000 in funds that are set aside.to- The city has \$13,000 in funds that are set aside...
Motion passed unanimously.

2. Treasurer's Report— Current budget balance is \$1,838.31. New budget amount of \$1200 was added to the carryover from 2010. Invoice submitted from Mark Nordeen, of Oakhill Web Design, for web services in the amount of \$84.00. Council will deal with invoices at their next meeting, on February 3. Motion to accept budget brought by Greenhalgh, 2nd by Kessenich.

Passed unanimously.

3. Water Tower Updates- Bids have been sent out again for Phase II of Water Tower Renovations, because initial bids were over budget. Jeff Woods, city engineer answered questions about the bids, and provided a chart of bid costs, filed with these minutes. Joe Daniels had the lowest bid for Steel Work (interior stairs), at \$148,000. Millis Construction, LLC bid \$10,000 to will remove old stairs, frost jacket work and debris removal. Ready Electric had the lowest bid for interior lighting, at \$14,375. Exterior lighting is removed from the contract proposals, as cost would put us over budget. (Low bid for exterior lighting was \$12,825 by Ready Electric.) These bids allow for a 4 to 4 1/2 percent cushion of funds. Kessenich brought forth the following proposal:

The Fort Atkinson Historic Preservation Commission recommends that the Fort Atkinson City Council accept the lowest bids for demolition, steel stair replacement, and interior electrical work on the 1901 Water Tower project.

Motion seconded by Idzikowski.

Motion passed unanimously.

Action Steps: Woods will provide a copy of the bid documents for the HPC files. This information has been sent to Tom Jeffris of The Jeffris Family Foundation, of Janesville.

4. Website: Link from Chamber Website was added by Mark Nordeen. Increase in website visits. FAHPC minutes are on line through November 2010.

Action steps: Kessenich will add December 2010 and January 2011 minutes.

5. Landmarks-

Kessenich reported that the grant proposal that was submitted to the Fort Atkinson Community Foundation for up to \$7,000 in funding for window and door restoration for Water Works 2, located in Jones Park has been awarded. Helen Rose called to confirm the news. A formal letter will be sent by the foundation. Kessenich presented the two contracts, from Fort Glass and Paul Davis Restoration.

Action steps:

Kessenich to set up a meeting with Scott Lastusky, of the Parks and Recreation Department.

Jeff Woods will check with City Manager John Wilmet about waiving permit fees.

Doellstedt will send a follow up thank you letter to the foundation.

6. Recognition of preservation efforts-Tabled until March, 2011.

7. Presence at Farmer's Market-Tabled until May, 2011.

8. Other Business-

a. Jefferson County Historic Preservation Commission Conference will be held on Friday, April 15, 2011 at the Hoard Museum. Doellstedt will be one of the presenters, and will not need to pay for registration. No registration forms are available yet.

Action steps-Doellstedt will talk with John Molinaro, County Board Chair to get more info, and to see if they need a coffee break sponsor.

b. FA HPC received a history of 801 W. Sherman, compiled by Rich and Julie Vurva. The 6 page document will be added to our files.

c. Doellstedt mentioned the upcoming exhibit, *Sherman Avenue Street Views*, by Ann Price, at the Hoard Historical Museum-. The photo exhibit opens Saturday March 5th with a reception from 1-4 p.m., and runs through Saturday, April 9th.

9. Motion to adjourn brought by Idzikowski, 2nd by Kessenich, passed unanimously. Meeting adjourned at 5:45 p.m.

Next meeting: **Tuesday, March 1, 2011,** 4:30 p.m. @Hoard Historical Museum.

Minutes respectfully submitted by

Tammy Doellstedt

Secretary

February 24, 2011