

August 1, 2016 Minutes

Fort Atkinson Historical Preservation Commission Meeting

Dwight Foster Library - Wisconsin Room

Meeting called to order on Monday August 1, 6:30 p.m., at Dwight Foster Public Library by Commission Co-President Tammy Doellstedt

Also present: Commission members: Jim Jorgenson, Vern Zech, Jenni Landowski, Julia Chady

Absent: none

AGENDA:

1. Approval of June Minutes – Correction to City account balance, should have been listed as \$580.02. Early bird registration for the State conference is August 26th. Minutes approved.
2. Treasurer's Report –
 - A. Premier Water Tower Fund - \$6,916.58
 - B. Preservation City Budget- \$580.02 INDECO donated refreshments for the mini conference, which was held May 21st.

Old Business

3. Local Landmarks-

A. Water Tower

1. Tours report
 - a. There was a private tour (10 visitors) in July.
 - b. There is a tour coming this weekend August 6th and August 13th (50th class reunion tour).
2. Maintenance plan
 - a. The draft plan was reviewed. Priorities were discussed. This will be revisited at the next meeting.
 - b. The safety of the Tower in event of lightning strike was discussed. Jim explained that a resistance test could be done. Jim will call Jeff Armstrong to discuss/see if the Fort water tower is properly grounded.
- c. Broken windowpane repair, painting of windows
 - a. Jeff Armstrong/City Electrician is going to donate his time to paint the window that faces the Bark River. He will get the City bucket truck by end of fall to repaint the frames and exterior stair.

3. Website-www.fortpreserves.org - Jenni will update with June minutes and Vern's correct address.

- a. Jenni will correct Jim's phone number.

4. Potential new Commission member.

- a. Vern will invite a potential new Commission member to attend a couple of meetings to see if he is interested.

5. Kiosk Poster

- a. A revised poster layout was reviewed. With a couple of text changes, the poster looks good.
- b. The Chamber poster, printed on the same type of paper, has been up for a year and still looks good. The cost of the poster is \$75 through Darkhorse Design. Costs up to \$200 approved for poster, to include rights to digital file.
- c. Tammy asked if we will get a digital image or if it needs to be printed with Darkhorse Design Co. each time. It would be nice to have the image to print on smaller flyers, etc. for handing out at events. Julia will follow up with these questions.
- d. The picture being used on the poster has been gifted by Biff Yeager.

6. Code of Ordinances, Chapter 42 review

- a. Tammy/Jenni will invite Brian Juarez to a future meeting.
- b. The Ordinance only applies to Local Landmarks (of which there are 16). Districts are not technically under the Historic Preservation Commission's jurisdiction.

7. Procedures, social media guidelines

- a. Comments made on Facebook need to be approved before they show publicly.
- b. The Preservation Commission members represent the City of Fort Atkinson, as appointed volunteers, and should act accordingly in online social media forums.

8. State Conference, October 21-22, 2016

- a. Tammy asked to attend with reimbursement from Historic Preservation Commission funds. Commission members approved her request. Julia will look at the list of seminars and availability to also attend.

New Business:

9. Doors Open Madison/Fort Atkinson

- a. Currently in planning stages, Madison will be hosting a Doors Open Madison event on a Saturday in May 2017. Tammy suggested we could consider hosting something like this in Fort Atkinson, as well.

10. Black Hawk Senior Residence mural

- a. The Historic Preservation Commission has requested that Andrew Logan, as business owner and initiator of the mural installation, submit an application for Certificate of Appropriateness. This should include technical information on the paint.
- b. As a Commission, our intention is not to deny property owners the opportunity to do with their buildings what they want. Our mission is to encourage the preservation of historic properties in Fort Atkinson. We will help building owners achieve what they want in a historically appropriate manner.

- c. The Historic Preservation Commission will send out informational letter to property owners to remind them of the benefits and resources available to them to help them preserve their properties.
- 11.** Walking Tours – Merrilee Lee/Hoard Museum Director hosted a walking tour, which was well-attended. Tammy suggested that the Commission could partner with her to give tours.
- 12.** Home Improvement Contest – Historic Preservation Commission has donated funds as prizes in the past. This event is not happening in 2016.

Adjournment Motion to adjourn. Motion carried. Meeting adjourned at 7:55 p.m.

Next meeting: Monday, September 12th, at 6:30 p.m. the Dwight Foster Public Library.

Minutes submitted by Jenni Landowski.

9/11/2016