

July 11, 2016 Minutes

Fort Atkinson Historical Preservation Commission Meeting

Dwight Foster Library - Wisconsin Room

Meeting called to order on Monday July 11, 6:30 p.m., at Dwight Foster Public Library by Commission Co-President Tammy Doellstedt

Also present: Commission members: Jim Jorgenson, Vern Zech, Tammy Doellstedt , Jenni Landowski, Julia Chady

Absent: none

AGENDA:

1. Andy Selle presented a draft annual maintenance budget plan and a draft long-term capital improvement plan option for the Water Tower.
 - a. This would be the first step to get into a City capital budget.
 - b. There is not currently a line item in any budget for the Water Tower.
 - c. The Water Tower is school district property. Tammy said they signed an easement for the City to have the tower on their property.
 - d. Items for each plan need more detail, including cost and timing.
 - e. Tourism funds, some of which were used to help repair the roof, have to be used for things that bring people to towns.
 - f. Once the Commission fills in detail, Andy will review each plan.
 - g. Tammy asked that the City could pull the windows down before the fall/first snow. Volunteers will refinish.
2. Approval of June Minutes – Minutes approved as presented.
3. Treasurer's Report –
 - A. Premier Water Tower Fund - \$6,916.02
 - B. Preservation City Budget- \$434.98

Old Business

3. Landmarks-

A. Water Tower

1. Tour report
 - a. July 2nd had about 50 visitors, July 4th had about 80-100 people.
 - b. Tour guides should make sure that there are 6 visitors at a time and not to stagger tour starts so that too many people are at the top.
 - c. Next tours are August 6th and August 13th for a 50th high school reunion group.

4. Website-www.fortpreserves.org - Jenni will update with June minutes and Vern's correct address.
5. Applicants for Board position.
 - a. Jim will continue to monitor his availability and will not resign at this time.
6. Kiosk Poster
 - a. A revised poster layout was reviewed. There is still information that needs to be added or changed. Jenni and/or Julia will meet with Darkhorse Design to finalize.
7. Ordinance change
 - a. Tammy/Jenni will invite Brian Juarez to a future meeting.

New Business:

8. Jefferson County has enacted a social media policy. Fort Atkinson has not yet done this. The Commission will review and consider adhering those which apply, many which we are already following.
9. State 2016 Annual Local History and Historic Preservation Conference – there is an early bird registration discount through September 20th. The conference is October 21-22 at the Glacier Canyon Conference Center in Wisconsin Dells.
10. Vern suggested that we invite people to post photos taken from the Water Tower onto our Facebook page.
11. Tammy pointed out that the WI Historical Society webinars are a good resource for information and procedures.

Adjournment Motion to adjourn –Zech 1st, Jorgenson 2nd, Motion carried. Meeting adjourned at 7:34 p.m.

Next meeting: Monday, August 8th, at 6:30 p.m. the Dwight Foster Public Library.

Minutes submitted by Jenni Landowski.

7/18/2016